

OHIO WOMEN'S INTER-CITY BOWLING TOURNAMENT

HOSTING LANE REQUIREMENTS

- 1) To be considered for hosting the Ohio Women's Inter-City Bowling Tournament, there must be at least one (1) twenty (20) lane and one (1) sixteen (16) lane establishment, with all lanes available for all scheduled tournament shifts, unless the OWICBT Board of Directors rules otherwise, or if only one center is used, a minimum of 24 lanes are required.
- 2) To suitably decorate the establishment(s) for the duration of the tournament, and to keep establishment in a state of cleanliness at all times. (American Flag, welcome signs, Inter-City flag, etc.)
- 3) To provide foul judges if foul detecting devices fail.
- 4) To provide adequate enclosed offices for the use of the tournament Manager and her assistants, and provide adequate space for the Country Store and tables as required.
- 5) To provide new bowling pins to be used for tournament play until the conclusion of the tournament.
- 6) If only one house is used, a donation of \$100.00 for the all-events award.
- 7) Each house is to donate \$50.00 toward the All-Events award for the tournament.
- 8) To provide a suitable location for the standing board(s) for the duration of the tournament.
- 9) To provide a public address system for announcing teams, etc.
- 10) To provide assurance of ample liability insurance to cover bowlers, in case of accidents on the premises.
- 11) To maintain lanes and machines in best condition throughout the tournament. Clean approaches between each shift.
- 12) To cooperate with the OWICBT staff to maintain orderly conduct of bowlers, spectators, etc.
- 13) Lanes shall be inspected for proper conditioning by the local association if requested by Inter-City officers.
- 14) Lanes agree to be paid lineage and/or monitor advance as requested by lanes manager, i.e. weekly, monthly, or at the conclusion of the tournament.

OHIO WOMEN'S INTER-CITY BOWLING TOURNAMENT

TOURNAMENT HOST REQUIREMENTS

LOCAL ASSOCIATION

- 1) Host association must have minimum of one (1) twenty (20) lane and one (1) sixteen (16) lane establishment, with all lanes available for all scheduled tournament shifts, unless the OWICBT Board of Directors rules otherwise, or if one center is used, a minimum of 24 lanes are required.
- 2) There must be housing and restaurants to accommodate a minimum of 500 women each weekend.
- 3) For two associations to co-host the tournament, at least one association shall not be large enough to meet requirements 1 and 2.
- 4) A hosting and/or co-hosting association guarantees twenty (20) team entries or the equivalent in money, unless the OWICBT board rules otherwise. Host teams are scheduled after all out of town teams are scheduled.
- 5) Bidding associations are required to display a banner and a handout item. Handout items should not be redeemable at future tournaments.
 - a) After tournament site has been awarded, a handout item will only be required the year the city is hosting the tournament.
 - b) A banner is required by the city one year prior to hosting the tournament. A poster is required by the city two years prior to hosting the tournament.
- 6) A map of the host city area (map should include OWICBT Logo – sample will be provided) will be prepared and at least 600 copies sent to the OWICBT Secretary/Treasurer by August 15. Map should show location of hosting lanes, motels with phone numbers and headquarters motel.
 - a) A map with restaurant names and locations and churches is to be available for handout to bowlers at the tournament office at both houses. Approximately 2000 copies.
- 7) For centers without automatic scorers, OWICBT pays monitors at the rate of \$4.50 per pair per shift team event, and \$5.00 per pair per shift doubles/singles event. Local association will appoint head monitors at each establishment to take complete charge of scheduling monitors, etc. Head monitor at each establishment will be compensated at the rate of a minimum of \$30.00 per weekend. Team is paid by OWICBT, Doubles/Singles paid by local association. Head monitor is responsible for substitutes.
- 8) For centers with automatic scorers, OWICBT pays monitors at the rate of \$4.00 per pair per shift. Local association will appoint head monitors at each establishment to take complete charge of scheduling monitors, etc. Head monitor at each establishment will be compensated at the rate of a minimum of \$25.00 per weekend. Team is paid by OWICBT, Doubles/Singles paid by local association. Head monitor is responsible for substitutes.
- 9) Organizational meeting:
 - a) Arrange a meeting room for 9:00 a.m. for the OWICBT meeting.
 - b) Arrange a luncheon meeting for the OWICBT Board and local Board.
 - 1) OWICBT will pay for OWICBT Board members, Life Members, Members Emeritus, local association Board of Directors, hosting lanes managers or owners and invited guests, mayor, chamber of commerce, tourist bureau and news media.
 - c) Tournament plans are discussed after lunch, after which local persons are excused.
 - d) Contracts are signed by lanes managers or owners, local President and Secretary and OWICBT President and Secretary/Treasurer.
- 10) Fall meeting: Same as organizational meeting – a, b and c

- 11) The local association will secure four free rooms each weekend of the tournament at a motel for Saturday, also available Friday if needed. We advise a written agreement.
- 12) Host city is responsible for publicity and will prepare a scrapbook to be presented at Golf Day, following the year of the tournament.
- 13) A list of committee chairperson and members with phone numbers must be sent to the OWICBT President and Secretary/Treasurer by May 1st, prior to the scheduled tournament.
- 14) Opening ceremonies will be planned by host association, with the OWICBT President. Allow approximately ½ hour for opening at each house.
- 15) Host city is responsible for planning and arranging a brunch or breakfast on opening weekend, at which OWICBT Officers and Board members are guests of the local association. Invitation, cost and menu shall be received by the OWICBT President by October 1st. This is to be approved by the OWICBT Board of Directors.
- 16) Arrangement for a meeting room on Sunday of meeting weekend which will accommodate 30 – 50 people. Have American flag in room, table for officers, chairs set up for bowlers attending, table for sign in.
- 17) The OWICBT President is to be informed of all arrangements being made by the local association.
- 18) Bid from local association planning to host the Inter-City Tournament, along with support letters from available lanes, motels, chamber of commerce, etc., must be received by OWICBT President or Secretary/Treasurer by October 1st.